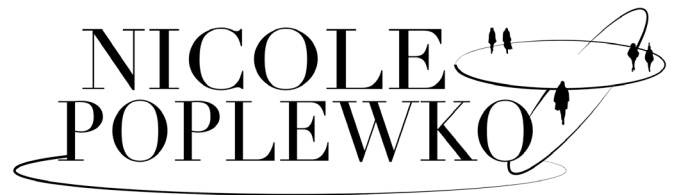


Miami Beach, FL, United States
+1 (812) 322 8824
nikki.poplewko@gmail.com
LinkedIN.com/in/nicolepoplewko
nicolepoplewko.com



INTERIOR ARCHITECTURAL DESIGNER

EDUCATION

Academy of Art University | San Francisco, CA | *June 2022 to December 2025*
Master of Fine Arts | Interior Architecture and Design, CIDA Accredited

University of Florida | Gainesville, FL | *July 2018 to May 2022*
Bachelor of Science | Public Relations, Innovative Studies, Advanced Philosophy

EXPERIENCE

Freelance | Miami, FL | *July 2025 - Present*
Designer | Creative Direction | Production Assistant | Production Manager | Set Designer | Yoga Teacher
Consultant, Designer, Producer, Assistant, Art Department

Art Force Studio | Miami, FL | *October 2025 - January 2026*
Creative Director, Studio Operations Lead
Art Consultancy, Management, Fabrication, & Design: luxury retail & hospitality, Fine Art installations, brand & experiential activations, and production design for events, fashion, art, festivals, film, and more.
Business Development & Key Operations: office, studio, staffing, new and existing client relations, public relations initiatives

Arquitectonica International Corporation | Miami, FL | *June 2022 - July 2025*
Assistant Project Manager, Collections Manager
Project Coordination & Management: Actively support senior executives, including the Founder/Principal Architect and Project Managers, in overseeing project schedules, team development, and the smooth execution of design and construction projects.
Cross-Functional Collaboration: Facilitate communication across diverse teams (design, construction, finance) and external consultants.
Documentation & Contract Management: Assist in the preparation, review, and management of AIA contracts, amendments, and negotiations with subcontractors, engineers, and designers. Ensure compliance with contractual terms and facilitate changes as needed.
Administrative Support, Project Tracking & Reporting, Site Coordination & Project Support, Mentorship & Team Development, Design Support & Change Management

Strike Magazine | Gainesville, FL | *January 2019 - May 2022*
Content Director, Assistant Creative Director
Creative Project Management: Managed creative direction for 42 fashion and lifestyle photoshoots, overseeing each project from concept to completion, working with teams of photographers, stylists, and editors to ensure high-quality final products.
Team Leadership & Collaboration: Led cross-functional teams including photographers, designers, and creative staff to execute successful projects, managing scheduling, client expectations, and the final presentation of print materials.
Event Coordination: Organized and directed large-scale creative events, such as fashion shows and art auctions, effectively coordinating between different teams and managing timelines, budgets, and resources.

The Schatt Law Firm, PLLC | Ocala, FL | *October 2021 - April 2022*
Legal Clerk
Construction Law Support: Assisted in managing legal documents and communications related to construction law, helping maintain compliance for construction-related contracts and legal filings.

ORGANIZATIONS

Beats Give Back | Tampa, FL | Board Member, Lead Production Designer | *Present*
Non-Profit Organization, Music lessons and integration for foster care youth

NEWH Member, Network of Executive Women in Hospitality | *Present*

Yoga Renew 500hr. Certified Yoga Teacher

AWARDS

Academy of Art University | San Francisco, CA | Spring Showcase 2025
Juried exhibition, selected on-site and online, Thesis Project Community Wellness Hub

Academy of Art University | San Francisco, CA | Spring Showcase 2024
IAD Designhaus, Juried exhibition, selected on-site and online, Studio Project Boutique Hotel

NEWH San Francisco Chapter Scholarship Recipient, 2024

Strike Magazine | Gainesville, FL | Runway I, II, IV Creative Director | 2020 - 2022

Strike Magazine | Gainesville, FL | House of Strike, Creative Director | 2021
Community Fashion Exhibition

Catalyst | Innovation Academy | Gainesville, FL | People's Choice Award, Soundscapes | 2021
Juried Exhibition, Early childhood educational toy for spectrum youth

SKILLS

AutoCAD REVIT
(Experienced)

Enscape, Twinmotion,
Lumion (Skilled)

BIM - Building Information
Modeling (Skilled)

Adobe InDesign,
Lightroom, Photoshop &
Illustrator (Skilled)

Canva Design (Expert)

Microsoft Suites
(MW, PPTX, Excel)
(Experienced)

Diversity, Inclusion, and
Belonging for All
(LinkedIN)

Google Analytics Basics

Nielsen Audience Analytics

Hootsuite Certified

Social Marketing Certified

INTERESTS

Set Design, Scenography,
Fashion, Music, Art
Direction, Poetry,
Photography, Yoga &
Fitness, Health & Wellness